

**EWB PORTLAND MAINE PROFESSIONAL CHAPTER  
MEETING MINUTES**

**Woodard & Curran**

**February 7, 2011 6:00-7:30 PM**

<b>Attendees:</b>	<b>Brandon Newman</b>	<b>Tom Rousseau</b>
	<b>Shanta Keller</b>	<b>Althea Masterson</b>
	<b>Will Haskell</b>	<b>Jake Jacobson</b>
	<b>Leo R. Rochelle</b>	<b>Scott Winchester</b>
	<b>Karen Arnold</b>	<b>Hugh Tozer (guest speaker)</b>
	<b>Kate Brown</b>	

---

Both the highlight and majority of tonight's meeting was Hugh Tozer's presentation on his involvement with and the development activities of Konbit Sante. Hugh is the President of Konbit Sante's Board of Directors and gave an excellent holistic overview of the organization's partnership with the city of Cap Haitien in northern Haiti. Points of interest in the presentation included his observations of the community and general Haitian infrastructure, the differences between and respective challenges of disaster relief and development in light of the recent earthquake in Haiti, the outbreak of and efforts to control the spread of cholera in and near Cap Haitien in the aftermath of the earthquake, and his insight into what it takes to successfully partner with and help develop a community. Our thanks to Hugh for his well prepared and thought provoking presentation and to Woodard & Curran for hosting our meeting once again!

**TREASURER'S REPORT**

Shanta relayed the following information to the chapter members present:

**2010**

2010 Fundraising:	\$2,180.18	
Int. Conf Scholarship:	\$250.00	
Our Portion of Membership Dues:	\$168.00	
EWB-USA Transaction Fees:	<b>-\$91.41</b>	
Net Balance Jan 1, 2011:	<b>\$2,506.77</b>	← This amount has been checked and verified.

**January, 2011**

Fundraising:	\$1621.94	
Our Portion of Membership Dues:	\$150.00	
Internet Domain Fee:	<b>-\$75.05</b>	
Approx. Balance Feb 1, 2011:	<b>\$4,203.66</b>	← This amount is credited to our account currently, but has not been checked.

**Projections**

Feb Fundraising so far:	\$420.00
Insurance for Assessment Trip:	<b>-\$164.04</b>

T-Shirt reimbursement*:	<b>-\$680.67</b>	
Remaining Assessment Trip Estimate**:	-\$4775	
Est. Balance April 1, 2011:	<b>-\$996.01</b>	← This is approximately how much fundraising we need in March.

\* Shanta will not expense the \$680.67 for the T-shirts until the assessment trip is over and we make sure that we have sufficient funds in our account.

\*\* (Room, Board, Materials for Rainwater Harvesting, Tools)

## GHANA ASSESSMENT TRIP UPDATE

The assessment trip application submitted to EWB-USA has been reviewed and approved, clearing the way for a mid-March assessment trip. Congratulations to the project team for their hard and thorough work in preparing the application, and special recognition goes out to Tim Brandon, who composed an outstanding and surely time demanding Health and Safety Plan.

## MAINE ENGINEERING WEEK BANQUET AND EXPO AT USM

We are registered for a table at the Saturday, February 19<sup>th</sup> Engineering Expo at USM; thanks to Will Haskell for finding and pursuing this opportunity! Brandon Newman will be sending out a request for volunteers to represent our chapter on that Saturday between 9:00 am and 2:00 pm.

## FUNDRAISING

Our thanks to April Yi for stepping up as our new fundraising chair! While not able to attend, April submitted a summary of recent fundraising activities and efforts:

The donation and tax letter for the Outreach Campaign have been finalized and will be distributed to a list of corporate and local companies who we can approach with this letter.

April will be communicating with Rod Rustad regarding a golf tournament fund raiser for later this year.

April has started accounts with Goodsearch.com for our organization. Anyone using the search bar raises a penny per search, and our organization's bar can be reached at <http://www.goodsearch.com/toolbar/engineers-without-borders-portland>.

## ACTION ITEMS

- If you are interested in helping to represent our chapter and organization at this Saturday's Engineering Expo, please contact Brandon Newman.
- Shanta will finalize an action item list for necessary tasks prior to the March assessment trip and will distribute to the project team. Contact Shanta Keller if you would like to assist.

## NEXT MEETING

Our next meeting's location will be determined in February and notice will be sent out during that month.

I have prepared these meeting minutes to the best of my knowledge. If you have any comments or edits, please forward them to me.

Sincerely,

Brandon Newman

attachment